

INSTRUCTIONS: Please type all information in CAPITAL LETTERS. Fill out this form completely. Write N/A on fields that are not applicable and do not leave any blank spaces.

TRANSACTION DETAILS

Account Name			
Account Number		Contact Number	
Fund Name		Email Address	
Redemption Type	Partial	Full	Number of Shares or Units
Reason for Redemption	Realize profit / loss Not satisfied with investment Others, please specify: _____		Financial requirement, please specify: _____ Transfer to other investment, please specify: _____

MODE OF PAYMENT

Check – for deposit to enrolled bank account	RTGS / PDDTS (all charges for the account of the investor)
Check – for pick up and encashment at PhilEquity head office	

All redemption proceeds shall be made payable to the PhilEquity Account Name only. If you wish to change or enroll a bank account, please submit a Settlement Account Form.

IF PICK UP CHECK (OPTIONAL)

I/We hereby authorize my/our representative whose name and signature appears below, to pick up my/our redemption check from the PhilEquity head office. (The authorized representative must present one (1) valid ID upon pick up)


Complete Name		Signature	
----------------------	--	------------------	--

DECLARATION OF INVESTORS

I/We the undersigned registered owners/trustees of mutual fund shares/units, hereby request the redemption of such shares/units at the applicable redemption price, as defined in the prospectus, which I/we warrant to have read and understood. Furthermore, for value received, I/we hereby sell, assign, and transfer unto the number of shares of the capital stock/offer units of the Fund as indicated above and do irrevocably constitute and appoint the Fund's transfer of the said stock/units on the books of the within named corporation with full power of substitution in the premises.

I/We hereby attest and acknowledge that:

- Redemption orders may be subject to further verification prior to processing and PhilEquity shall have at its sole discretion the right to accept or reject this form/redemption instruction in such manner that it may deem appropriate;
- Redemptions for deposit to bank accounts are subject to check clearing, redemptions made through RTGS / PDDTS are subject to bank charges and any stale checks will be subject to a penalty of Php 25.00;
- Any penalties or bank charges corresponding to my/our redemption will be deducted directly from my/our redemption proceeds;
- There are risks involved for my/our instruction to encash my/our redemption check (if applicable);
- For ITF account where the beneficiary is a minor, I/we declare that the redemption proceeds will be used solely for his/her benefit;
- For joint accounts, I/we declare under penalty of perjury that my/our co-investors are still living and that PhilEquity may at its discretion rely on such continuing declaration and representation; and
- I/We will indemnify and hold free and harmless PhilEquity, its officers, employees and its representatives from any costs, losses, liabilities, damages or expenses whatsoever arising from the acceptance or rejection, delay or inaction and any unsuccessful crediting of the redemption proceeds due to error or discrepancies from information provided on the PhilEquity forms.

		
Authorized Signatory 1 Signature over Printed Name	Authorized Signatory 2 Signature over Printed Name	Authorized Signatory 3 Signature over Printed Name

IMPORTANT REMINDERS

- ✓ Ensure your contact details are up to date to avoid delays in processing your redemption.
- ✓ Digital signatures are strictly prohibited and will cause your Redemption Order Form or instruction to be rejected.
- ✓ As proof of your redemption, a Confirmation Notice will be sent to you not later than 7 business days with the number of shares/units redeemed at the corresponding Net Asset Value Per Share (NAVPS) / Net Asset Value Per Unit (NAVPU).
- ✓ Documents received by 12 noon cut-off will be processed within the same business day using the NAVPS/NAVPU for the day. Anything received past cut-off shall be processed the next business day applying the corresponding NAVPS/NAVPU for that day. Cut-off times may vary depending on your distributor or agent.
- ✓ Redemption Order Forms should be submitted to your distributor or agent for initial verification. If you are a PhilEquity direct client, documents may be:
 - i. Submitted to PhilEquity Management Inc. at 15th Floor, PSE Tower, 5th Avenue corner 28th Street, Bonifacio Global City, Taguig City, 1634 (PEMI will not pick up deliveries to the PSE Tower lobby)
 - ii. Emailed to invest@philequity.net (if enrolled to Electronic Mail Instructions).
- ✓ This document will be processed based on the date and time received by PhilEquity Management, Inc.

DISTRIBUTOR / AGENT ACKNOWLEDGEMENT

Date / Time Received		Distributor / Branch	
Received By		Confirmed for processing by	

PHILEQUITY USE ONLY

Date / Time Received		Date Processed		Date Verified	
Source of Document		Processor		Verified Thru	T M V Other _____
Received By		Authorizer		Verified By	

INSTRUCTIONS: Please type all information in CAPITAL LETTERS. Fill out this form completely. Write N/A on fields that are not applicable and do not leave any blank spaces.

GENERAL INFORMATION

Account Name			
Account Number			
Email Address		Contact Number	

INVESTOR'S PHILIPPINE BANK ACCOUNT DETAILS (For Redemption Purposes)

Bank Name			
Branch Name			
Account Currency	Peso	Dollar	
Type of Account	Savings	Checking	
Bank Account Name			
Bank Account Number	<input type="text"/>	<input type="text"/>	<input type="text"/>

- The bank account name should match your PhilEquity account name except for ITF accounts where the trustees' names will suffice.
- Your bank account should have no restrictions in accepting check payments or direct credit to account.

DECLARATION OF INVESTORS

I/We hereby attest and acknowledge that:

1. I/We am/are the registered owner/trustee of the mutual fund shares/units and hereby request to effect the instruction/s indicated above which may serve as our standard settlement instruction.
2. The provided bank information will be applied to my/our PhilEquity account indicated above, any further changes will be communicated to PhilEquity with a revised Settlement Account Form signed by all investors.
3. I/We accept, give full consent and agree to abide by the General Terms and Conditions, a copy of which was provided to me/us together with any and all amendments made thereto from time to time.
4. For ITF account where the beneficiary is a minor, I/we declare that the redemption proceeds will be used solely for his/her benefit. In case the beneficiary reaches the legal age, the redemption proceeds in the form of cheque will be made payable to his/her name unless otherwise approved by him/her. The bank account provided above will not be used.
5. I/We hold PEMI, its officers and representatives, free and harmless from any and all claims, liabilities, damages and suits of whatever nature arising out of or in connection with the changes indicated above.

		
---	--	---

Authorized Signatory 1
Signature over Printed Name

Authorized Signatory 2
Signature over Printed Name

Authorized Signatory 3
Signature over Printed Name

IMPORTANT REMINDERS

- ✓ Ensure your contact details are up to date to avoid delays in processing your instruction.
- ✓ Digital signatures are strictly prohibited and will cause your instruction to be rejected.
- ✓ Documents received by 12 noon cut-off will be processed within the same business day. Anything received past cut-off shall be processed the next business day. Cut-off times may vary depending on your distributor or agent.
- ✓ Settlement Account Form should be submitted to your distributor or agent for initial verification. If you are a PhilEquity direct client, documents may be:
 - i. Submitted to PhilEquity Management Inc. at 15th Floor, PSE Tower, 5th Avenue corner 28th Street, Bonifacio Global City, Taguig City, 1634 (PEMI will not pick up deliveries from the PSE Tower lobby)
 - ii. Emailed to invest@philequity.net (if enrolled to Electronic Mail Instructions).
- ✓ This document will be processed based on the date and time received by PhilEquity Management, Inc.

DISTRIBUTOR / AGENT ACKNOWLEDGEMENT

Date / Time Received		Distributor / Branch	
Received By		Confirmed for processing by	

PHILEQUITY USE ONLY

Date / Time Received		Date Processed	
Source of Document		Processor	
Received By		Date Authorized	
Effective Date of Change		Authorizer	

WRITE LEGIBLY

1 Write your Philequity Account details

2 **Fund Name** - Choose from the dropdown list

Redemption Type

Partial – you will be leaving a portion of your shares/units in the selected fund

Full – you will be redeeming all shares/units in the selected fund

Number of Shares or Units

Divide your desired redemption proceeds by the latest NAVPs/NAVPU to get number of shares or units to be redeemed.

Reason for Redemption

Select One

Mode of Payment

Select One

For Individual Account

Sign once under Authorized Signatory 1

For Joint “OR” Account

At least 1 investor must sign

For Joint “AND” Account

All investors must sign

For ITF Account

The beneficiary does not sign

PhilEquity REDEMPTION ORDER FORM (ROF)

15th Floor PSE Tower, 5th Avenue corner 28th Street, Bonifacio Global City, Taguig City, 1634
 (+632) 8250 8700 | invest@philequity.net | ask@philequity.net | www.philequity.net

DATE mm/dd/yyyy

INSTRUCTIONS: Please type all information in CAPITAL LETTERS. Fill out this form completely. Write N/A on fields that are not applicable and do not leave any blank spaces.

TRANSACTION DETAILS			
Account Name			
Account Number		Contact Number	
Fund Name	Select One	Email Address	
Redemption Type	<input type="radio"/> Partial <input type="radio"/> Full	Number of Shares or Units	
Reason for Redemption	<input type="radio"/> Realize profit / loss <input type="radio"/> Not satisfied with investment <input type="radio"/> Others, please specify: _____	<input type="radio"/> Financial requirement, please specify: _____ <input type="radio"/> Transfer to other investment, please specify: _____	
MODE OF PAYMENT			
<input type="radio"/> Check – for deposit to enrolled bank account		<input type="radio"/> RTGS / PDDTS (all charges for the account of the investor)	
<input type="radio"/> Check – for pick up and encashment at PhilEquity head office			
All redemption proceeds shall be made payable to the PhilEquity Account Name only. If you wish to change or enroll a bank account, please submit a Settlement Account Form.			
IF PICK UP CHECK (OPTIONAL)			
I/We hereby authorize my/our representative whose name and signature appears below, to pick up my/our redemption check from the PhilEquity head office. (The authorized representative must present one (1) valid ID upon pick up)			
Complete Name			Signature
DECLARATION OF INVESTORS			
I/We the undersigned registered owners/trustees of mutual fund shares/units, hereby request the redemption of such shares/units at the applicable redemption price, as defined in the prospectus, which I/we warrant to have read and understood. Furthermore, for value received, I/we hereby sell, assign, and transfer unto the number of shares of the capital stock/offer units of the Fund as indicated above and do irrevocably constitute and appoint the Fund's transfer of the said stock/units on the books of the within named corporation with full power of substitution in the premises.			
I/We hereby attest and acknowledge that:			
1. Redemption orders may be subject to further verification prior to processing and PhilEquity shall have at its sole discretion the right to accept or reject this form/redemption instruction in such manner that it may deem appropriate; 2. Redemptions for deposit to bank accounts are subject to check clearing, redemptions made through RTGS / PDDTS are subject to bank charges and any stale checks will be subject to a penalty of Php 25.00; 3. Any penalties or bank charges corresponding to my/our redemption will be deducted directly from my/our redemption proceeds; 4. There are risks involved for my/our instruction to encash my/our redemption check (if applicable); 5. For ITF account where the beneficiary is a minor, I/we declare that the redemption proceeds will be used solely for his/her benefit; 6. For joint accounts, I/we declare under penalty of perjury that my/our co-investors are still living and that PhilEquity may at its discretion rely on such continuing declaration and representation; and 7. I/We will indemnify and hold free and harmless PhilEquity, its officers, employees and its representatives from any costs, losses, liabilities, damages or expenses whatsoever arising from the acceptance or rejection, delay or inaction and any unsuccessful crediting of the redemption proceeds due to error or discrepancies from information provided on the PhilEquity forms.			
Authorized Signatory 1	Authorized Signatory 2	Authorized Signatory 3	
Signature over Printed Name	Signature over Printed Name	Signature over Printed Name	
IMPORTANT REMINDERS			
<input checked="" type="checkbox"/> Ensure your contact details are up to date to avoid delays in processing your redemption. <input checked="" type="checkbox"/> Digital signatures are strictly prohibited and will cause your Redemption Order Form or instruction to be rejected. <input checked="" type="checkbox"/> As proof of your redemption, a Confirmation Notice will be sent to you not later than 7 business days with the number of shares/units redeemed at the corresponding Net Asset Value Per Share (NAVPS) / Net Asset Value Per Unit (NAVPU). <input checked="" type="checkbox"/> Documents received by 12 noon cut-off will be processed within the same business day using the NAVPS/NAVPU for the day. Anything received past cut-off shall be processed the next business day applying the corresponding NAVPS/NAVPU for that day. Cut-off times may vary depending on your distributor or agent. <input checked="" type="checkbox"/> Redemption Order Forms should be submitted to your distributor or agent for initial verification. If you are a PhilEquity direct client, documents may be: i. Submitted to PhilEquity Management Inc. at 15 th Floor, PSE Tower, 5 th Avenue corner 28 th Street, Bonifacio Global City, Taguig City, 1634 (PEMI will not pick up deliveries to the PSE Tower lobby) ii. Emailed to invest@philequity.net (if enrolled to Electronic Mail Instructions). <input checked="" type="checkbox"/> This document will be processed based on the date and time received by PhilEquity Management, Inc.			
DISTRIBUTOR / AGENT ACKNOWLEDGEMENT			
Date / Time Received		Distributor / Branch	
Received By		Confirmed for processing by	
PHILEQUITY USE ONLY			
Date / Time Received	Date Processed	Date Verified	
Source of Document	Processor	Verified Thru	T M V Other _____
Received By	Authorizer	Verified By	

WRITE LEGIBLY

Write your PhilEquity Account details

Write your Bank Account details




- Ensure your bank account is:
- Not closed;
 - Not dormant; or
 - Non-existent

For Individual Account
Sign once under Authorized Signatory 1

For Joint "OR" Account
All investors must sign even if the account type is Joint "OR" to ensure all investors acknowledge and agree to the bank account details.

For Joint "AND" Account
All investors must sign

For ITF Account
The beneficiary does not sign

PhilEquity		SETTLEMENT ACCOUNT FORM	
15 th Floor PSE Tower, 5 th Avenue corner 28 th Street, Bonifacio Global City, Taguig City, 1634 (+632) 8250 8700 invest@philequity.net ask@philequity.net www.philequity.net		DATE mm/dd/yyyy	
INSTRUCTIONS: Please type all information in CAPITAL LETTERS. Fill out this form completely. Write N/A on fields that are not applicable and do not leave any blank spaces.			
GENERAL INFORMATION			
Account Name			
Account Number			
Email Address			Contact Number
INVESTOR'S PHILIPPINE BANK ACCOUNT DETAILS (For Redemption Purposes)			
Bank Name			
Branch Name			
Account Currency	<input type="radio"/> Peso	<input type="radio"/> Dollar	
Type of Account	<input type="radio"/> Savings	<input type="radio"/> Checking	
Bank Account Name			
Bank Account Number			
<ul style="list-style-type: none"> The bank account name should match your PhilEquity account name except for ITF accounts where the trustees' names will suffice. Your bank account should have no restrictions in accepting check payments or direct credit to account. 			
DECLARATION OF INVESTORS			
I/We hereby attest and acknowledge that:			
1. I/We am/are the registered owner/trustee of the mutual fund shares/units and hereby request to effect the instruction/s indicated above which may serve as our standard settlement instruction.			
2. The provided bank information will be applied to my/our PhilEquity account indicated above, any further changes will be communicated to PhilEquity with a revised Settlement Account Form signed by all investors.			
3. I/We accept, give full consent and agree to abide by the General Terms and Conditions, a copy of which was provided to me/us together with any and all amendments made thereto from time to time.			
4. For ITF account where the beneficiary is a minor, I/we declare that the redemption proceeds will be used solely for his/her benefit. In case the beneficiary reaches the legal age, the redemption proceeds in the form of cheque will be made payable to his/her name unless otherwise approved by him/her. The bank account provided above will not be used.			
5. I/We hold PEMI, its officers and representatives, free and harmless from any and all claims, liabilities, damages and suits of whatever nature arising out of or in connection with the changes indicated above.			
			
Authorized Signatory 1 Signature over Printed Name		Authorized Signatory 2 Signature over Printed Name	
		Authorized Signatory 3 Signature over Printed Name	
IMPORTANT REMINDERS			
<ul style="list-style-type: none"> Ensure your contact details are up to date to avoid delays in processing your instruction. Digital signatures are strictly prohibited and will cause your instruction to be rejected. Documents received by 12 noon cut-off will be processed within the same business day. Anything received past cut-off shall be processed the next business day. Cut-off times may vary depending on your distributor or agent. Settlement Account Form should be submitted to your distributor or agent for initial verification. If you are a PhilEquity direct client, documents may be: <ol style="list-style-type: none"> Submitted to PhilEquity Management Inc. at 15th Floor, PSE Tower, 5th Avenue corner 28th Street, Bonifacio Global City, Taguig City, 1634 (PEMI will not pick up deliveries from the PSE Tower lobby) Emailed to invest@philequity.net (if enrolled to Electronic Mail Instructions). This document will be processed based on the date and time received by PhilEquity Management, Inc. 			
DISTRIBUTOR / AGENT ACKNOWLEDGEMENT			
Date / Time Received			Distributor / Branch
Received By			Confirmed for processing by
PHILEQUITY USE ONLY			
Date / Time Received			Date Processed
Source of Document			Processor
Received By			Date Authorized
Effective Date of Change			Authorizer